

STATE OF MAINE

Lincoln, ss.

September Term, 2019

At a meeting of the County Commissioners, begun and holden in Wiscasset, within and for the County of Lincoln, on the third day of September, by adjournment from the twentieth day of August

Present: William B. Blodgett, Chairman  
Mary R. Trescot  
Hamilton W. Meserve

Commissioner Blodgett opened the meeting by leading in the Pledge of Allegiance.

Commissioner Meserve moved to approve minutes from the August 20, 2019 meeting; second by Commissioner Trescot; 3 – 0 vote approved.

From the Finance Department, Treasurer, Richard Newell, presented for approval:

Warrant #680	\$42,361.89
Warrant #683	\$34,756.25.

Motion to approve by Commissioner Trescot; second by Commissioner Meserve; 3 – 0 vote approved. All Commissioners signed.

The Payroll Warrant was postponed for approval, but will be presented at the next meeting.

The Town of Southport has remitted its tax payment for 2019, in the amount of \$934,050.66. The Town of Edgecomb has paid 2019 taxes in the amount of \$296,506.86.

Sheriff Todd Brackett and Chief Deputy, Rand Maker, reported a current Lincoln County Jail count at Two Bridges Regional Jail (TBRJ) of 25 inmates; Sagadahoc County holds 22 at TBRJ; Federal 2; Oxford 37; Penobscot 37 and Kennebec 3, for a total of 126 at TBRJ. Additionally, the Lincoln County Sheriff's Department is diverting 23 inmates; Maine Pretrial 26 and Addiction Resource Center 129.

Sheriff Brackett informed the Board that a reassignment has occurred in the Sheriff's Department. Patrol Deputy, Sean Pfahler, has assumed the responsibilities of School Resource Officer at Lincoln Academy. Officer Pfahler has a background as an educator and has tremendous enthusiasm for this new assignment.

Emergency Management Agency Director, Casey Stevens, met with the Board to discuss the Lincoln County Rescue Task Force. Multiple meetings have been held with Law Enforcement, Fire Departments, Emergency Medical Services and others. A Policy has been created and needs approval. Commissioner Trescot moved to approve; second by Commissioner Meserve; 3 – 0 vote approved. Request was made to authorize Director Stevens to enter into the Automatic Aid Agreement with any agency. Motion to approve by Commissioner Trescot; second by Commissioner Meserve; 3 – 0 vote approved.

An invitation was extended to Commissioners and the general public, to attend the Lincoln County Emergency Preparedness Fair, to be held Saturday, September 21, 2019 at the YMCA in Damariscotta. Some of the vendors attending are the Maine Forest Service, Banks, Insurance Companies, Coast Guard, Lincoln County Communications Center, Lincoln County EMA, and the Amateur Radio Team.

Communications Director, Tom Nelson, plans to attend the Lincoln County Emergency Preparedness Fair and to compare how a plan response is different when it is a long-term emergency.

A purchase order request was made for a Rebroadcaster Installation in Somerville, which will improve transmissions, due to challenging topography. Somerville Fire has a member willing to provide property where a pole can be installed. The pole has already been acquired and Somerville Fire will arrange for the installation as well as an emergency backup generator. A Memorandum of Understanding will be prepared to finalize the agreement between the property owner, Somerville Fire and Lincoln County, who is providing the Rebroadcaster. ORCM will install all equipment for a cost of \$3,028.16. Motion to approve by Commissioner Meserve; second by Commissioner Trescot; 3 – 0 vote approved. This is part of a larger system review and they will be looking at other dead spots in the County.

Director Nelson would like to make a conditional offer of employment to Kyle Green, pending a background check to fill a full-time Dispatcher position. Motion to approve by Commissioner Meserve; second by Commissioner Trescot; 3 – 0 vote approved.

Probate Register, Catherine Moore, would like to increase the cost to the public to \$30.00 for Certified Mail services, which involves return receipt, restricted delivery, forms and copies. Currently, the charge is \$20.00, but she has checked with other counties and their cost is \$30.00, which is the amount she is requesting. Motion to approve the \$30.00 fee by Commissioner Meserve; second by Commissioner Trescot; 3 – 0 vote approved.

Indexing of files will be completed today from 1760 to the current date. All names will be in the system. Backscanning will continue as time allows.

Commissioners entertained a visit from Emergency Communications Officer, Emily Snowman, and Red E. Fox. Emily gave an overview of she and Red E. Fox's visits to early level schools last year and her plans to include private schools and daycares this year. Each child takes home a bag – Kindergarten through third grade and learns about calling 9-1-1.

From the Lincoln County Regional Planning Commission, Economic Development Executive Director, Mary Ellen Barnes, introduced newly hired County Planner, Elswyth Strassberger. Ms. Strassberger is originally from Baltimore, Maryland and is currently living in Bath, Maine. Commissioners welcomed the new County Planner.

County Administrator, Carrie Kipfer, informed the Board that a Flex Spending Account is being created and will be managed by Group Dynamics, who also manages our Health Reimbursement Account. The Lincoln County Cafeteria Plan must be updated for this account addition. This will be presented at the next meeting.

Administrator Kipfer had two purchase orders on behalf of Economic Director, Mary Ellen Barnes, both payable to Ransom Consulting, Inc., in the amount of \$2,175.00, being approved by the Administrator, and the second in the amount of \$3,055.00, professional services for Brownfields Site Assessment, Phase 1. Motion to approve by Commissioner Meserve; second by Commissioner Trescot; 3 – 0 vote approved. All Commissioners signed.

Administrator Kipfer informed the Board that Lincoln County had an annual Safety Survey performed last year which resulted in four pages of improvement recommendations and all were completed. This year, the annual survey was performed and the County only had three suggestions: two for the Planning Building and one for the Recycling Plant. All will be completed this week. The inspector was pleased with the training and policies in place for the SHAPE program.

In reference to the Maine State 200 Celebration, each county has been asked to participate in the Parade next year.

A Public Hearing was planned for a Public Service CDBG (Community Development Block Grant) on September 3, 2019. However, the Logo was omitted from the ad and since it is mandatory for inclusion, the Hearing must be rescheduled.

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There being no further business, the Commissioners adjourned to meet on the seventeenth day of September A.D. 2019.

ATTEST: \_\_\_\_\_  
Administrative Assistant