

STATE OF MAINE

Lincoln, ss.

September Term, 2018

December 18, 2018

Present: Hamilton W. Meserve, Chairman  
William B. Blodgett  
Mary R. Trescot

Commissioner Meserve opened the meeting by leading in the Pledge of Allegiance.

There was no one present for Public Forum.

Commissioner Blodgett moved to approve minutes from the December 4, 2018 meeting; second by Commissioner Trescot; 3 – 0 vote approved.

From the Finance Department, County Treasurer, Richard Newell, presented for approval:

Warrant #716 \$1,010,029.10

Motion to approve by Commissioner Blodgett; second by Commissioner Trescot; 3 – 0 vote approved. All Commissioners signed.

Finance Director, Michelle Cearbaugh, presented for approval:

Payroll Warrant #25 \$171,759.10

Motion to approve by Commissioner Blodgett; second by Commissioner Trescot; 3 – 0 vote approved. All Commissioners signed.

County Administrator, Carrie Kipfer, informed the Board that the Lincoln County Regional Communications Center Advisory Committee held a meeting with various emergency organizations attending. The next meeting will be held in January when they will be working on policy.

From the Emergency Management Agency (EMA), Director, Casey Stevens, informed the Board that the State of Maine has purchased IPAWS, CODE RED software with licenses for each county. Director Stevens requested approval to hire Mac's IT Service to train EMA, Communications people and to create policies. This software will create the ability to send emergency messages within the county, on cell phones and radio for those travelling. Cost of these training services is \$4,000.00 and will be paid for through FY16 Homeland Security Grant Program monies. Motion to approve by Commissioner Trescot; second by Commissioner Blodgett; 3 – 0 vote approved. All Commissioners signed the purchase order.

Request was made by County Administrator, Carrie Kipfer, to hire Patricia Cloutier, the only applicant for the Part-time, seven-hour per week receptionist position at the Planning Office, to assist Economic Development Director, Mary Ellen Barnes. Mrs. Cloutier currently works in that building for the Wiscasset Chamber of Commerce, part-time. Motion to approve by Commissioner Blodgett; second by Commissioner Trescot; 3 – 0 vote approved.

Administrator Kipfer presented three County policies for review by the Board. The first, *Retired Returned to Work Contributions*, concerns the Maine PERS newly approved changes that apply to employees who retire and are rehired by a Participating Local District. Motion to approve the first policy by Commissioner Trescot; second by Commissioner Blodgett; 3 – 0 vote approved.

The second policy for approval was the *Investment Policy*. Motion to approve by Commissioner Trescot; second by Commissioner Blodgett; 3 – 0 vote approved.

The third policy to be approved was the *Electronic Signature Policy*, for County checks. Motion to approve by Commissioner Blodgett; second by Commissioner Trescot; 3 – 0 vote approved.

Sheriff Todd Brackett and Chief Deputy, Rand Maker, reported a current Jail count of 36 Lincoln County inmates being housed at Two Bridges Regional Jail (TBRJ); 21 are housed from Sagadahoc County; 2 Federal; 25 Waldo; 33 Oxford; and 32 Penobscot, for a total of 149. An additional 27 are being diverted by the Lincoln County Sheriff's Office; 20 are diverted by Maine Pretrial; and 117 are diverted by the Addiction Resource Center.

An amended renewal contract with the Maine Drug Enforcement Agency, for the one year services of Detective Sergeant Jason Pease, in the amount of \$116,000.00, was presented to the Board for approval. Motion to approve by Commissioner Trescot; second by Commissioner Blodgett; 3 – 0 vote approved.

Economic Development Director, Mary Ellen Barnes, brought a request before the Board, to fund a Housing Study, for the amount of \$2,500.00. The monies will be mostly used for a facilitator to bring various entities together for discussions and facts about housing needs. The Administrator noted that the monies would be set up as a Reserve Account for 2019. Motion to approve by Commissioner Meserve; second by Commissioner Trescot; 3 – 0 vote approved the request.

A scheduled 1:00 p.m. Poverty Abatement Hearing with the Town of Waldoboro has been withdrawn by the Petitioner.

A second Poverty Abatement Hearing was scheduled for 11:00 a.m., and will be heard.

After a brief recess, Commissioners reviewed the Poverty Abatement file before the hearing began.

At 10:20 a.m., Commissioner Blodgett moved to enter into executive session to discuss a Personnel matter with the County Administrator, according to 1 MRSA 405 (6) (A); second by Commissioner Trescot; 3 – 0 vote approved.

Out of executive session at 11:12 a.m., there were no votes taken. Commissioners requested an update to the draft budget from Finance.

At 11:15 a.m., Commissioner Blodgett moved to enter into executive session for a Poverty Abatement; second by Commissioner Trescot; 3 – 0 vote approved. Present was the Petitioner, the Petitioner's daughter and Waldoboro Assessor, Darryl McKenney. Chairman Meserve explained the hearing procedure.

Out of executive session at 12:00 p.m., Commissioner Blodgett moved to deny the abatement request due to resources that were available to the Petitioner from the Town, but not accessed; second by Commissioner Meserve; 3 – 0 vote approved. A written decision will be sent to both parties within 30 days. Assessor McKenney will assist the Petitioner in accessing specific resources.

Draft #4 of the 2019 Budget was presented:

Total Expenditures	\$11,848,261.00
Total Revenue	<u>(\$ 1,561,795.00)</u>
Total	\$10,286,466.00

Net increase over 2018 \$ 250,370.00 or 2.49%

Commissioner Blodgett moved to approve Draft #4, as presented; second by Commissioner Trescot; 3 – 0 vote approved. Additional revisions will be made once the collective bargaining agreements are reached. An amended budget will be presented for approval, prior to a vote on the County Tax Commitment.

Meeting adjourned at 12:10 p.m.

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There being no further business, the Commissioners adjourned to meet on the third day of January A.D. 2019.

ATTEST: \_\_\_\_\_  
Administrative Assistant