

STATE OF MAINE

Lincoln, ss.

May Term, 2019

At a meeting of the County Commissioners, begun and holden in Wiscasset, within and for the County of Lincoln, on the seventh day of May, by adjournment from the sixteenth day of April

Present: William B. Blodgett, Chairman
Mary R. Trescot
Hamilton W. Meserve

Commissioner Blodgett opened the meeting by leading in the Pledge of Allegiance.

There was no one present for Public Forum.

Commissioner Blodgett sought approval for the April 16, 2019 minutes; motion to approve by Commissioner Trescot; second by Commissioner Meserve; 3 – 0 vote approved.

From the Finance Department, Treasurer, Richard Newell, presented for approval:

Warrant 651	\$150,182.00
Warrant 653	\$168,457.20
Warrant 654	\$ 6,559.20.

Motion to approve all three warrants, by Commissioner Meserve; second by Commissioner Trescot; 3 – 0 vote approved. All Commissioners signed.

Finance Director, Michelle Cearbaugh, presented for approval:

Payroll Warrant #2019-9	\$159,198.75.
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Motion to approve by Commissioner Meserve; second by Commissioner Trescot; 3 – 0 vote approved. All Commissioners signed.

Sheriff Todd Brackett reported a current Jail count of 18 Lincoln County inmates being held at Two Bridges Regional Jail (TBRJ); Sagadahoc County holds 27 at TBRJ; Federal 1; Waldo 24; Oxford 32; Penobscot 39; Cumberland 1; and Kennebec 1, for a total of 143 at TBRJ.

Sheriff Brackett requested approval to apply for a Homeland Security Grant (HSG). The monies are to be used to gather information for border security, whether by land or sea. The funds would cover overtime costs plus mileage for officers to gather data for instances such as illegal drug trafficking. There is also a 5% administrative fee in which the County can participate. The Sheriff estimates that the grant monies will total between \$10,000.00 and \$15,000.00, but the deadline for application submission is May 20, 2019. Commissioner Meserve moved to authorize the HSG application; second by Commissioner Trescot; 3 – 0 vote approved.

Request was also made to apply for a EUDL (Enforcing Underage Drinking Laws) Grant with DHHS (Department of Health & Human Services), for the amount of \$5,500.00. Motion to approve by Commissioner Trescot; second by Commissioner Meserve; 3 – 0 vote approved.

A resignation was received from full-time Patrol Officer, Alonzo Connor. Mr. Connor is moving back to Gardiner and will become a Gardiner Police Officer, his last day being May 3, 2019. Motion to accept the resignation by Commissioner Meserve; second by Commissioner Trescot; 3 – 0 vote approved.

A purchase order request was made for payment in the amount of \$29,984.00, of a 2019 Ford Explorer, the purchase having previously been approved at the March 5, 2019 meeting. Commissioner

Meserve moved to approve the payment; second by Commissioner Trescot; 3 – 0 vote approved. All Commissioners signed.

The Sheriff's Department is in need of a new lawnmower for use by the work crew. The current mower is in need of parts that are no longer available. The cost of a new mower should be 100% reimbursed by the Inmate Benefit Account. Motion to approve by Commissioner Trescot; second by Commissioner Meserve; 3 – 0 vote approved.

For Commissioners information, the Sheriff's Department Overtime Expenditure Account has received a good report, even though the department is short two deputies and another may soon retire. Deputy Peterson, who is currently serving in the military, should be back to work in July or August.

On behalf of Communications Director, Tom Nelson, who is at a NENA (National Emergency Numbers Association) Conference, along with nine staff members, Administrator Kipfer reported that ECO (Emergency Communications Officer), Emily Snowman, has been visiting schools with Red E Fox and educating children about how and when to call 911.

There is currently one vacant, full-time ECO position and oral boards will be held on Wednesday, May 8, 2019.

Emergency Management Agency (EMA) Director, Casey Stevens, informed the Board that an Amateur Radio Exercise was held on Saturday, May 4, to determine which Fire Stations could reach the County EOC (Emergency Operations Center). Four locations could not reach, but there are solutions for each one.

Haz-Mat Team Training was held May 2 in the Town of Boothbay for *Specialty Response*, with 20 Firefighters and Haz-Mat Team members attending. The Haz-Mat Tent had been stored and when opened was found to have been destroyed by mice. It is hoped that the tent can be replaced.

Director Stevens gave an update on the AM Alert Radio Project. Funding has been approved for a radio, antenna and Environmental & Historical Preservation Study and application. A local citizen has given permission to allow the use of a tower on his property and to place equipment and a small building on the property, as well. He is asking that his taxes not be increased because of this property change. Director Stevens has spoken to a Town of Newcastle official and it appears that there will not be a problem with a tax increase. A Memorandum of Understanding will be created before any work is performed.

The EOC was activated for a missing person, April 25 and 26, and was supported by the Sheriff's Office with the Search & Rescue Team. The missing person was unfortunately found deceased. County Administrator, Carrie Kipfer, had observed the EOC working together and found them to be extremely well organized.

Director Stevens made a request to apply for an Elder Services Grant, to purchase additional Transmitters for Project Lifesaver. Motion to approve by Commissioner Meserve; second by Commissioner Trescot; 3 – 0 vote approved.

County Administrator, Carrie Kipfer, brought a resignation from recently hired County Planner, Megan McLaughlin, who will be taking a position in Auburn, Maine. Her last day will be Friday, May 17, 2019. Motion to approve the resignation; second by Commissioner Trescot; 3 – 0 vote approved.

The Town of Palermo plowed and maintained the Hibbert's Gore Road this past winter and then sent an invoice to Lincoln County. Administrator Kipfer informed the Board that she contacted the State of Maine and was told that if the County has not budgeted for that service, that we do not have to pay. We do not currently have anyone working on the road, and since the road is in poor condition, the Commissioners want it posted to heavy weight vehicles. Administrator Kipfer will have the road posted to heavy weight limits and will contact Gore property owners to see what services they would like for the road.

Commissioner Meserve moved to approve those actions; second by Commissioner Trescot; 3 – 0 vote approved.

The Administrator announced that the Court Surcharge Funds check has arrived, in the amount of \$1,012.70 and she recommends that it be used for inmate programs, as has been in the past.

Commissioner Meserve moved to approve the recommendation; second by Commissioner Trescot; 3 – 0 vote approved.

Lincoln County Dental would like to file a Letter of Intent to apply for CDBG (Community Development Block Grant) funding for its clinic. The monies would be awarded to Lincoln County for Lincoln County Dental and Lincoln County would act as a Fiscal Agent for the \$50,000.00 award.

Commissioner Trescot moved to approve the request as stated; second by Commissioner Meserve; 3 – 0 vote approved.

At 10:37 a.m., Commissioner Meserve moved to enter into executive session with the County Administrator and Sheriff Todd Brackett, to discuss a legal matter according to 1 MRSA 405 (6) (E); second by Commissioner Trescot; 3 – 0 vote approved.

Out of executive session at 11:23 a.m., there were no votes taken.

In open session, the condition of the Gore Road, in Hibbert's Gore was discussed. Commissioner Blodgett will visit the Gore and assess needs.

At 11:40 a.m., Commissioner Meserve moved to enter into executive session with the County Administrator, to discuss Real Property, according to 1 MRSA 405 (6) (C); second by Commissioner Trescot; 3 – 0 vote approved.

Out of executive session at 11:50 a.m., there were no votes taken.

In open session, Commissioners reviewed Tax Commitment Documents. Commissioner Meserve moved to approve the Tax Commitment as presented, in the amount of \$10,203.674.00; second by Commissioner Trescot 3 – 0 vote approved. All Commissioners signed.

Commissioner Meserve moved to approve Version 5 of the 2019 County Budget as presented, in the amount of \$10,351,279.00; second by Commissioner Trescot; 3 – 0 vote approved.

At 12:40 p.m., Commissioner Meserve moved to enter into executive session with the County Administrator, to discuss a Personnel Matter, according to 1 MRSA 405 (6) (A); second by Commissioner Trescot; 3 – 0 vote approved.

Out of executive session at 12:55 p.m., Commissioner Meserve moved to approve a staffing change in the Registry of Deeds office, as presented by the County Administrator after consulting with the affected Department Head; second by Commissioner Trescot; 3 – 0 vote approved.

Commissioner Meserve moved to approve a summer intern proposal and job description; second by Commissioner Trescot; 3 – 0 vote approved.

At 12:57 a.m., Commissioner Meserve moved to enter into executive session with the County Administrator, to discuss Labor Contracts, according to 1 MRSA 405 (6) (D); second by Commissioner Trescot; 3 – 0 vote approved.

Out of executive session at 1:00 p.m., there were no votes taken.

At 1:00 p.m., Commissioner Trescot left the meeting.

The status of pending legislation was discussed.

Meeting adjourned at 1:24 p.m.

There being no further business, the Commissioners adjourned to meet on the twenty-first day of May A.D. 2019.

ATTEST: _____
Administrative Assistant