

STATE OF MAINE

Lincoln, ss.

September Term, 2019

At a meeting of the County Commissioners, begun and holden in Wiscasset, within and for the County of Lincoln, on the fourth day of December, by adjournment from the twentieth day of November

Present: William B. Blodgett, Chairman  
Mary R. Trescot

Commissioner Blodgett opened the meeting by leading in the Pledge of Allegiance.

There was no one present for Public Forum.

Minutes from the last meeting are not yet ready.

From the Finance Department, Finance Director, Michelle Cearbaugh, presented for approval:

Warrant #701 \$ 53,765.26

Motion to approve by Commissioner Trescot; second by Commissioner Blodgett; 2 – 0 vote approved. Both Commissioners signed.

Warrant #705 \$980,984.76

Motion to approve by Commissioner Trescot; second by Commissioner Blodgett; 2 – 0 vote approved. Both Commissioners signed.

One (1) Payroll Warrant was presented for approval:

Payroll Warrant #2019-24 \$292,185.58

Motion to approve by Commissioner Trescot; second by Commissioner Blodgett; 2 – 0 vote approved. Both Commissioners signed.

Commissioner Hamilton Meserve arrived at 9:08 a.m.

Finance Director, Michelle Cearbaugh, brought a proposal to the Board from Menard Consulting, Inc., to provide Actuarial Consulting Services to Lincoln County in connection with GASB 75 Financial Reporting Services:

Fiscal Year 2019 GASB 75 Valuation: \$1,800.00

Fiscal Year 2020 GASB 75 Roll-Forward: \$ 200.00

Fiscal Year 2021 GASB 75 Valuation: \$1,800.00

Fiscal Year 2022 GASB 75 Valuation: \$ 200.00.

Ms. Cearbaugh recommends accepting the proposal. Motion to approve and accept the four-year proposal by Commissioner Trescot; second by Commissioner Meserve; 3 – 0 vote approved. Commissioner Blodgett signed.

Sheriff Todd Brackett recognized Deputy Jonathan Colby, who was present, as the current recipient of the Employee of the Quarter for 2019. Deputy Colby was nominated by his peers. Commissioners congratulated Deputy Colby for his award.

The current Jail count at Two Bridges Regional Jail (TBRJ) is: 23 Lincoln County inmates; Sagadahoc County holds 36 inmates at TBRJ; Federal 1; Oxford 29; Penobscot 55; and Hancock 1, for a

total of 145. An additional 24 are being diverted by the Lincoln County Sheriff's Office; 23 are diverted by Maine Pretrial and 129 by the Addiction Resource Center.

The Shellfish Warden contract renewal for the Town of South Bristol was presented for approval. Commissioner Meserve moved to approve; second by Commissioner Trescot; 3 – 0 vote approved. Commissioner Blodgett signed.

The Sheriff's Department has contracted for several years for the *LTip Line*, which is a means for individuals to anonymously report any criminal activities, especially for those underage. This year, the contract has been revised and will cost an additional amount. Sheriff Brackett has found another organization, *Tipp411*, which has more capabilities and is less expensive. Total cost is \$3,600.00 for a two (2) year subscription. If payment is made by December 31, 2019, an additional year will be included. Motion to approve by Commissioner Trescot; second by Commissioner Meserve; 3 – 0 vote approved. Monies will be taken from the IT Capital Reserve this year. Healthy Lincoln County has offered \$600.00 towards this contract after January 1, 2020. All Commissioners signed the purchase order.

For informational purposes only, Commissioners discussed options for Animal Control Officers, using part-time and full-time employees, as well as the need for new Job Descriptions.

From the Emergency Management Agency (EMA), Director Casey Stevens sent out three requests for bids for a new Pick-up Truck, but only received one bid:

Newcastle Chrysler	2020 Ram Crew Cab SSV	\$27,551.00
Newcastle Chrysler	2020 Ram Crew Cab 1500	\$30,487.00.

Having reviewed both options, Director Stevens noted that the first option did not meet specifications. The second option meets specifications and also includes more torque for towing. Recommendation is to purchase the second option at \$30,487.00. Motion to approve by Commissioner Meserve; second by Commissioner Trescot; 3 – 0 vote approved.

On behalf of the Communications Center, County Administrator, Carrie Kipfer, made a hiring recommendation for Candace Wall of Bristol, as a full-time Emergency Communications Officer. Ms. Wall has been a part-time Animal Control Officer, and is interested in the Dispatch position. Communications Director, Tom Nelson, would like to extend a tentative hiring position to Ms. Wall, pending required background checks, etc. Motion to approve, with required checks and testing as specified, by Commissioner Trescot; second by Commissioner Meserve; 3 – 0 vote approved.

The Communications Center continues to mourn the loss of long-time Emergency Communications Officer and Supervisor, Kathy Blagdon. Staff has been considering a way to honor her memory and celebrate her life.

In reference to the Somerville Citizen's Petition, which "seeks relief from the County Commissioners Office in order to fix Crummett Mountain Road in Somerville, Administrator Kipfer has sent a letter to Maine Department of Transportation's Director of Community Services Division, Peter Coughlan, asking him to visit the road and give an opinion. Mr. Coughlan responded that he took photos of the road; he feels that it is not unsafe to drive on, but that people must slow down to be safe; and that he has seen worse. Somerville does not have enough funds to repair the road and townspeople voted not to raise more money. The next town meeting will be held in the spring. Commissioner Trescot moved to send this information back to the select board; second by Commissioner Meserve; 3 – 0 vote approved.

The Fitch Company has been contacted in regard to the defunct Recycling Baler and has given two options. The first is a low end price and not to be considered; the second is not to replace the hardware of the computer system, but make repairs for a cost of \$17,770.00, which can be done next week. Money is available in the operating budget. Motion to approve by Commissioner Trescot; second by Commissioner Meserve; 3 – 0 vote approved. All Commissioners signed the Purchase Order.

Administrator Kipfer sought nominations for the Maine County Commissioners Association (MCCA) Board of Directors and Risk Pool Representative and Proxy. Commissioner Trescot moved to nominate Commissioner William B. Blodgett as the representative for the MCCA Board of Directors and Risk Pool Representative, and Carrie Kipfer as the Proxy; second by Commissioner Meserve; 3 – 0 vote approved.

In reference to the Jail Authority Board for Two Bridges Regional Jail, the Full Board Member seats of Charles Leadbetter and Carrie Kipfer and the Alternate Member seat of Daniel Bradford, expire December 31, 2019. Mr. Bradford has been working out-of-state and unable to attend meetings. Mr. Leadbetter will be asked if he wishes to continue in this capacity. There is also one vacant Alternate Seat.

Administrator Kipfer presented the Board with the final 2020 Budget, which was slightly revised and represents a 4.31% increase, including funding for Capital Improvements. Commissioner Meserve moved to approve; second by Commissioner Trescot; 3 – 0 vote approved.

For the Commissioners information, the Criminal Justice Public Safety Committee meeting will be held December 10, 2019 from 10:00 a.m., through the afternoon.

Commissioner Mary Trescot will be away and not attend the December 17, 2019 meeting, but will be back for the January 7, 2020 meeting. Commissioner Hamilton Meserve will be away and will not attend the January 21, 2020 meeting.

At 10:21 a.m., Commissioner William Blodgett moved to enter into executive session with the County Administrator, to discuss a Legal matter, according to 1 MRSA 405 (6) (E); second by Commissioner Meserve; 3 – 0 vote approved.

Out of executive session at 10:29 a.m., there were no votes taken.

At 10: 29 a.m., Commissioner Meserve moved to enter into executive session with the County Administrator, to discuss a Personnel matter, according to 1 MRSA 405 (6) (A); second by Commissioner Meserve; 3 – 0 vote approved.

Out of executive session at 11:50 a.m., there were no votes taken.

Meeting adjourned at 11:50 a.m.

Lincoln, ss.

September Term, 2019

There being no further business, the Commissioners adjourned to meet on the seventeenth day of December A.D. 2019.

ATTEST: \_\_\_\_\_  
Administrative Assistant