

STATE OF MAINE

Lincoln, ss.

May Term, 2019

June 18, 2019

Present: William B. Blodgett, Chairman  
Mary R. Trescot  
Hamilton W. Meserve

Commissioner Blodgett opened by leading in the Pledge of Allegiance.

Commissioner Meserve moved to approve minutes from the June 4, 2019 meeting; second by Commissioner Trescot; 3 – 0 vote approved.

From the Finance Department, County Treasurer, Richard Newell, presented for approval:

Warrant #662	\$307,507.62
Warrant #664	\$ 37,493.61

Motion to approve by Commissioner Meserve; second by Commissioner Trescot; 3 – 0 vote approved. All Commissioners signed.

Finance Director, Michelle Cearbaugh, presented for approval:

Payroll Warrant #312	\$160,181.57
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Motion to approve by Commissioner Meserve; second by Commissioner Trescot; 3 – 0 vote approved. All Commissioners signed.

Sheriff Todd Brackett and Chief Deputy, Rand Maker, reported a current Jail count of 22 Lincoln County inmates being held at Two Bridges Regional Jail (TBRJ); Sagadahoc County holds 27 at TBRJ; Federal 2; Waldo 23; Oxford 35; Penobscot 41; Hancock 1 and Kennebec 1, for a total of 152.

Sheriff Brackett informed the Board that two in-house Patrol Officers applied for a Sergeant position, have tested and have been promoted to two different Patrol Sergeant positions: Officer Kevin Dennison will be assuming the position of former Sergeant Aaron Beck and Detective Jared Mitkus will be assuming the position of Sergeant Mark Bridgham. Officers Dennison and Mitkus were present at the meeting and offered congratulations from the Board.

Sheriff Brackett brought the Court Security contract before the Board for approval, in the amount of \$191,800.00, for a two-year period from July 1, 2019 to June 30, 2021. Commissioner Meserve moved to approve; second by Commissioner Trescot; 3 – 0 vote approved. All Commissioners signed three (3) original copies.

The Maine Drug Enforcement Agency contract renewal was brought before the Board for approval. The contract covers the services of Detective Sergeant, Jason Pease, for the period of July 1, 2019 through June 30, 2020, and in the amount of \$120,600.00. Commissioner Meserve moved to approve; second by Commissioner Trescot; 3 – 0 vote approved. Sheriff Brackett will sign the contract.

A request was made to hire Kayla Demmons of Bristol, for an Animal Control Officer position. Motion to approve by Commissioner Meserve; second by Commissioner Trescot; 3 – 0 vote approved.

A purchase order request was made for one (1) Body Camera for in-car and vest, at a total cost of \$6,190.00, budgeted monies. Motion to approve by Commissioner Meserve; second by Commissioner Trescot; 3 – 0 vote approved. All Commissioners signed.

A request was made to order 19 new Tasers, to replace Tasers that are 10 years old, for Court Security Officers and Deputies. The cost will be \$25,175.00, of which \$24,988.00 will be paid for with Department of Justice Grants, leaving a balance of \$187.00 to be covered by County monies. Commissioner Meserve moved to approve proceeding with the ordering process; second by Commissioner Trescot; 3 – 0 vote approved.

A request was made to renew an Animal Control Officer (ACO) Contract for the Town of Waldoboro and to approve a new ACO Contract with the Town of Boothbay Harbor. Commissioner Meserve moved to approve both; second by Commissioner Trescot; 3 – 0 vote approved. Commissioner Blodgett signed.

Sheriff Brackett informed the Board that a Retirement function will be held for Sergeant Mark Bridgham on July 25, 2019 at 5:30 p.m. at the 1812 Farm in Bristol, Maine. As is customary with officer retirements, the Sheriff would like approval to present him with his Duty Weapon, a Glock 23, 40 caliber gun. Motion to approve by Commissioner Meserve; second by Commissioner Trescot; 3 – 0 vote approved.

Emergency Management Agency (EMA) Director, Casey Stevens, and Deputy Director, Melissa Temple, gave a video presentation of the CodeRED Emergency Alerting and Communication System. This software provides emergency notification by telephone, text message, Email and media to anyone who signs up. The program would be available to towns and schools, as well as other emergency services. The cost would be \$8,500.00 for the first 15 months, paid for with Homeland Security Grant funds, Fiscal Year 2016 and thereafter, there would be an annual fee. Commissioner Meserve moved to approve the purchase order, in the amount of \$8,500.00; second by Commissioner Trescot; 3 – 0 vote approved. All Commissioners signed.

An additional request was made to purchase Samsung Galaxy Tablets to be used by Municipal EMA Directors and County EMA staff to assist with organization, documentation, coordination, communication and situational awareness. The requested amount will be paid for with Homeland Security Grant funds, Fiscal Year 2016, in the amount of \$5,460.84. Eventually, Director Stevens would like to provide these tablets for each town. Motion to approve by Commissioner Trescot; second by Commissioner Meserve; 3 – 0 vote approved. All Commissioners signed.

County Administrator, Carrie Kipfer, informed the Board that the Waste Oil Furnace at the Recycling Plant must be either repaired or replaced. The furnace was used when purchased nine years ago, is now unsafe to use and has been shut down. The Administrator has obtained costs to repair the existing furnace and also to purchase new one. To repair, a cost of \$7,741.00 has been determined; to purchase new, it is a cost of \$13,251.00, with a 10 year warranty. Recycling Supervisor, Tim Richardson, recommends purchasing new, as does the County Administrator. Motion to approve the recommendation to purchase by Commissioner Meserve; second by Commissioner Trescot; 3 – 0 vote approved. All Commissioners signed the purchase order.

A newly updated Direct Deposit Policy has been created for the Board's approval. The new policy outlines certain criteria to be met for the Finance Department to accurately deposit the employee's paycheck. Motion to approve by Commissioner Trescot; second by Commissioner Meserve; 3 – 0 vote approved.

In reference to a Maine Power Options extension of contract for Electricity Supply, which was mentioned at the last meeting, Administrator Kipfer has locked in a renewal rate, for a 36 month period at .06980 kWh, which is the current contract amount until November 2019. This rate would now be extended until 2022, if the Board approves. Motion to approve by Commissioner Meserve; second by Commissioner Trescot; 3 – 0 vote approved.

The Fuel Oil contract is currently \$2.75 per gallon. Administrator Kipfer had instructed Maintenance Supervisor, Matt Huntley, to keep checking prices and when it went down to \$2.15, to let her know and lock in the price for the upcoming fuel year. Supervisor Huntley spoke with M.W. Sewall on Thursday, June 13, 2019, and was given a price of \$2.079 per gallon, for the period of July 1, 2019 through June 30, 2020. The Administrator authorized Supervisor Huntley to lock in the price. Commissioner Meserve moved to approve; second by Commissioner Trescot; 3 – 0 vote approved. Administrator Kipfer signed the contract.

In reference to the Recycling Plant's Diesel Fuel contract, the Administrator has locked in a price of \$2.27 per gallon, for an average usage of 14,000 gallon per year, for the upcoming year.

At 11:00 a.m., Commissioners held a Public Hearing with Lincoln County Dental, Inc., for the purpose of applying for Grant monies from CDBG (Community Development Block Grant) and seeking Lincoln County as a Fiscal Agent for the grant. Minutes from the Special Public Hearing will be found at the end of these meeting minutes.

At 12:15 p.m., Commissioner Trescot moved to enter into executive session with the County Administrator, to discuss a Legal matter, according to 1 MRSA 405 (6) (E); second by Commissioner Meserve; 3 – 0 vote approved.

Out of executive session at 12:26 p.m., there were no votes taken.

At 12:27 p.m., Commissioner Meserve moved to enter into executive session with the County Administrator to discuss Labor Negotiations, according to 1 MRSA 405 (6) (D); second by Commissioner Trescot; 3 - 0 vote approved.

Out of executive session at 12:36 p.m., there were no votes taken.

At 12:37 p.m., Commissioner Meserve moved to enter into executive session with the County Administrator, to discuss a Personnel matter, according to 1 MRSA 405 (6) (A); second by Commissioner Trescot; 3 – 0 vote approved.

Out of executive session at 12:54 p.m., there were no votes taken.

At 12:55 p.m., Commissioner Trescot moved to enter into executive session with the County Administrator and joined by EMA Director, Casey Stevens, to discuss Real Property, according to 1 MRSA 405 (6) (C); second by Commissioner Meserve; 3 – 0 vote approved.

Out of executive session at 1:30 p.m., there were no votes taken.

A proposed Collective Bargaining Agreement with the Lincoln County Communications Association, for a term of three years (2019-2021), was reviewed. Motion was made by Commissioner Meserve to approve as presented; second by Commissioner Trescot; 3 – 0 vote approved. All Commissioners signed.

Commissioner Meserve moved to approve an increase to non-union and elected officials employee benefit contribution for health insurance and non-union and elected pay scale increase; second by Commissioner Trescot; 3 – 0 vote approved. Both changes will go into effect July 1, 2019.

Meeting adjourned at 1:56 p.m.

Lincoln, ss.

May Term, 2019

ATTEST: \_\_\_\_\_  
Administrative Assistant